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PART I

IMPORTANT GOVERNMENT ORDERS

CHIEF SECRETARIAT

Rules for the occupation of Old Indian Guests' Quarters, New Indian Guests' Quarters and Secretariat Staff Quarters by Government Officers and the Public.

READ—

Government Order No. 4604-54—G.M. 314-17-1, dated the 3rd October 1917, issuing a set of rules for the occupation of the New Indian Guests' Quarters, Mysore.

2. Government Order No. 305-61- O.E. 20-23-1, dated the 3rd August 1923, issuing a set of rules regulating the occupation of the Secretariat Staff Quarters, Mysore.

ORDER No. M. 8136-227—G.M. 4-49-152, DATED BANGALORE, THE 1ST DECEMBER 1949.

In modification of existing orders, Government are pleased to issue a set of revised rules, as per annexure, for the occupation of (1) Old Indian Guests' Quarters, Mysore, (2) New Indian Guests' Quarters, Mysore and (3) Secretariat Staff Quarters.

K. SRINIVASAN, *Chief Secy.*

ANNEXURE.

RULES FOR THE OCCUPATION OF THE OLD INDIAN GUESTS' QUARTERS AT MYSORE.

1. This building will be set apart for occupation by Heads of Departments whenever they go to Mysore on duty, and State Guests, except when it is required for the occupation of such of the Officers and Secretaries to Government as are usually entitled to this accommodation during the Dasara and Birthday Festivities and other occasions.

2. Written requisitions for permission to occupy the building should reach the Chief Secretary to Government at least two days before the proposed occupation. The Chief Secretary may grant the requisite permission if the building is vacant and not otherwise required.

3. Permission to occupy the building cannot be claimed as a matter of right.

4. Only one suite of rooms may be occupied by each officer.

5. The fee for each Officer occupying a suite of rooms shall be Rs. 2 per diem and an additional fee of rupee one per day shall be paid when the room is occupied by more than one person. Fee at the same rate will be levied for every additional occupancy of 24 hours or a fraction thereof, provided that if such fraction relates to the hours between 6 A.M. and 9 P.M. and is less than 12 hours, only half fee shall be paid. Officers occupying the rooms for more than one hour but less than 12 hours on a single day, *i.e.*, from 6 A.M. to 9 P.M., shall pay only half fee. Officers occupying the room for one hour and less are not charged any fee.

6. The Chief Secretary to Government and the Secretary in charge of Guest Houses, are permitted to occupy Guest Quarters, free of rent when they go to Mysore in connection with Dasara, Birthday, Assembly or work connected with the inspection of Government Guest Houses, Mysore, or in connection with the visit of the Distinguished Visitors to Mysore, or in connection with special meetings, etc., convened by Government.

7. A day is reckoned as 24 hours from the time of arrival but persons occupying the room for the night irrespective of the number of hours of their stay shall pay a full day's rent.

8. The Government reserve the right of using the Old Indian Guests' Quarters, fully or partly at any time, for the accommodation of Guests, who may or may not be charged for their board and lodging according to the orders issued in each case.

9. Occupants will be held responsible for any damage done by themselves, or their servants to the building or furniture or other articles. All articles injured or broken must be paid for by them. The amount will be fixed by the Chief Secretary to Government whose decision in the matter will be final.

10. A printed register will be kept in the building and Officers who occupy it are requested, before they vacate the building, to enter the names, dates of arrival and departure and the amount of fees paid to the Caretaker.

11. All fees collected will be remitted to the District Treasury, Mysore, on the next working day by the Superintendent, Indian Guests' Quarters and the necessary treasury receipts obtained.

12. The Superintendent, Indian Guests' Quarters, will submit to the Registrar, General and Revenue Secretariat, Bangalore, a monthly statement of fees collected and credited to the Treasury on account of the occupation of Old Indian Guests' Quarters.

13. The Superintendent, Indian Guests' Quarters, will make catering arrangements, both vegetarian and non-vegetarian, as desired by the occupants if he is informed six hours in advance and will collect the actual cost and will also assist them in procuring supplies and conveyances for ready money.

14. All complaints regarding accommodation and servants attached to the building will be made to the Chief Secretary to Government, in writing.

RULES FOR THE OCCUPATION OF THE NEW INDIAN GUESTS' QUARTERS AT MYSORE.

1. This building will be reserved for the occupation by Heads of Departments whenever they go to Mysore on duty and guests during the Dasara and Birthday Festivities and will be available for the temporary occupation of Indian travellers during the remaining portion of the year. The periods during which the building will be so reserved will be duly published in the *Mysore Gazette*.

2. The fee for each Officer occupying a suite of rooms shall be Rs. 2 per diem and an additional fee of rupee one per day shall be paid when the room is occupied by more than one person. Fee at the same rate will be levied for every additional occupancy of 24 hours or a fraction thereof, provided that if such fraction relates to the hours between 6 A.M. and 9 P.M. and is less than 12 hours, only half fee shall be paid. Officers occupying the room for more than one hour but less than 12 hours on a single day, *i.e.*, from 6 A.M. to 9 P.M., shall pay only half fee. Officers occupying the room for one hour and less are not charged any fee.

3. The Registrar, General and Revenue Secretariat, the Special Duty Officer and the Assistant Secretary, Confidential Branch, are permitted to occupy Guests' Quarters, free of rent when they go to Mysore in connection with the work connected with the inspection of Government Guest Houses, Mysore, Special Duty in connection with the Birthday, Dasara or Assembly or in connection with the visit of the Distinguished Visitors to Mysore, or in connection with special meetings, etc., convened by Government when accommodation is not available at the Secretariat Staff Quarters.

4. The fee for each Private Traveller occupying a suite of rooms in the building shall be Rs. 3 per diem and an additional fee of rupee one per day shall be paid when the room is occupied by more than one person. Fee at the same rate will be levied for every additional occupancy of 24 hours or a fraction thereof provided that if such fraction relates to the hours between 6 A.M. and 9 P.M. and is less than 12 hours only half fee shall be charged.

5. Travellers occupying the room for the night shall pay a full day's rent irrespective of the number of hours of their stay.

6. Travellers occupying the room for one hour and less are not subject to any fee.

7. Officers in the service of Government should pay the same fees for occupancy when travelling on duty as under other circumstances.

8. No one may occupy a suite of rooms for more than three consecutive days if the accommodation be otherwise required, without the permission of the Chief Secretary to Government.

9. No one may occupy more than one suite of rooms when the others are in demand.

10. No part of the building or compound may be used, nor may the servants be employed without payment of the prescribed fee.

11. Travellers will be held responsible for damage done by themselves or their servants to the building or furniture or other articles. All articles injured or broken must be paid for prior to the traveller's departure according to the scale, if any, prescribed.

12. The Superintendent in charge of the building will assist travellers in procuring supplies for ready money.

13. In the printed Visitors' Book kept in the building for the purpose, travellers are requested to enter their names legibly, the time and date of arrival and departure and the amount of fees paid.

14. Travellers, who may have any complaints to make, should address by letter the Chief Secretary to Government, Bangalore, or enter their complaints in the "Remarks" column of the Visitors' Book, an extract of which will be sent the very next day to the Chief Secretary by the Officer-in-charge of Guest Quarters.

15. All fees and demands in accordance with the foregoing rules should be paid by travellers before leaving the building.

16. All fees collected will be remitted to the District Treasury on the next working day and necessary receipts obtained.

17. The Superintendent, Indian Guests' Quarters, Mysore, will submit to the Registrar, a monthly statement of fees recovered and credited to the District Treasury, on account of the occupation of the New Indian Guests' Quarters.

RULES FOR THE OCCUPATION OF THE SECRETARIAT STAFF QUARTERS AT MYSORE.

1. This building will be available for occupation except during the Birthday, Dasara, Assembly or special occasions, by the Officers and officials accompanying Heads of Departments or other officers of Government on duty, provided it is not required for the occupation of Secretariat Officers or officials.

2. The Registrar, General and Revenue Secretariat, the Special Duty Officer, the Assistant Secretary, Confidential Branch and their staff are permitted to occupy the rooms free of rent when they go to Mysore in connection with the work connected with Birthday, Dasara, Assembly and the inspection of Indian Guest Quarters, Mysore, Special Duty in connection with the visit of the Distinguished Visitors to Mysore, or in connection with special meetings, etc., convened by Government.

3. Permission to occupy the building cannot be claimed as a matter of right. The Superintendent, Indian Guests' Quarters, Mysore, will arrange for accommodation if he is informed a day in advance.

4. The fee per diem for each officer or official occupying a room is eight annas. No reduction will be made for halts of less than 24 hours. No family accommodation will be available.

5. Each room will be furnished with a table, a chair and a cot.

6. A printed register will be kept in the building and gentlemen occupying the building are requested before they vacate the building, to enter their names, dates of arrival and departure and amount of fees paid to the Superintendent.

7. The occupants will be responsible for any damage done by themselves or by their servants to the building or furniture or other articles and shall pay for all such losses on demand.

8. All fees collected will be remitted to the District Treasury, Mysore, the next working day by the Superintendent and a monthly statement of fees collected and credited to the District Treasury shall be submitted to the Registrar, General and Revenue Secretariat, by the Superintendent.

9. Complaints may be addressed to the Registrar, General and Revenue Secretariat, Bangalore.

10. If the rooms are required urgently by Government for any purpose, the officers or officials occupying them shall vacate them on 24 hours' notice.

Issues Orders *re* Reorganisation of Publicity Department.

READ—

1. Government Order No. G. 13943-4003—G.M. 209-12-1, dated the 22nd April 1924, sanctioning certain arrangements for giving publicity to Government measures and matters of public policy.

2. Government Order No. G. 1002-67—C.B. 72-37-1, dated the 23rd October 1937, sanctioning the reorganisation of the Publicity Department and placing it in-charge of a separate Publicity Officer.

3. Government Order No. G. 9140 85—G.M. 132 38-1, dated the 15th March 1939, directing that the entire work relating to commercial advertisements and commercial publicity be transferred to the Publicity Office.

4. Government Order No. 62-63—C.B. 18-47-1, dated 3rd July 1947, appointing Sri G. V. Rajaratnam as Publicity Officer to Government in grade Rs. 600-25-850 with effect from 3rd July 1947.

5. Government Notification No. 1301—C.B. 78-47-2, dated 3rd September 1947, appointing Sri B. N. Sri Sathyan as Deputy Chief Press Adviser with the status and in the grade pay of an Assistant Secretary to Government.

6. Government Order No. 1714-15—C.B. 95-47-1, dated 25th September 1947, sanctioning the revision of the scale of pay of the Assistant Publicity Officer to Government from Rs. 150-25/2-250 to Rs. 250-40/2-450.

7. Government Order No. 1716—C.B. 95-47-2, dated 25th September 1947, notifying the confirmation of Sri D. R. Ramaya as Assistant Publicity Officer to Government in the above post.

8. Government Order No. 3016—C.B. 128-47-1, dated 15th November 1947, appointing Sri D. N. Pallegar as Assistant Publicity Officer in the grade Rs. 150-10-250 with effect from 19th November 1947.

9. Government Order No. Fl. 4081-4161—S. & A. 14-48-7, dated 4th November 1948, sanctioning the revision of scales of pay of Subordinate Gazetted Officers with effect from 1st October 1948.

10. Government Order No. 6590—C.B. 178-48-3, dated 16th February 1949, appointing Sri B. N. Sri Sathyan as Acting Publicity Officer to Government with effect from 9th November 1948.

11. Government Order No. M. 20616-18—G.M. 73-48-1, dated 24th May 1949, sanctioning the allocation of the Ministerial and Menial Establishment of the Publicity Office in the revised scales of pay with effect from 1st January 1947.

ORDER No. 5982-6021—C.B. 210-49-1, DATED BANGALORE, THE 10TH DECEMBER 1949.

In view of suggestions received from the Press and the public, from time to time, Government consider that there is need to reorganise the existing structure of the Publicity Department in Mysore so as to secure the maximum amount of publicity to the administrative measures undertaken by the Government.

The present staff of the Publicity Office, including that of the Commercial Publicity Section, with the addition of a Superintendent, an Accountant, an Artist and a Steno-Typist, will form the Press Information Bureau.

The following additional sections will be formed in order that the Department may be able to cope with the large increase in work :—

(i) Language Section,
(ii) Tourist Bureau,
(iii) Photographic Section,
(iv) Publications Section,
(v) Press Advising Section (to work under the Law Secretary to Government who is also the Chief Press Adviser).

The Department of Information will have the status of a Department of State, under the charge of a Principal Information Officer in grade Rs. 600–25–850, assisted by a Deputy Information Officer in grade Rs. 400–30–550 and two Gazetted Assistants designated as Assistant Information Officers, each in grade Rs. 200–25–300.

The purchase of a motor van (Station Wagon), furniture and photographic equipment, as detailed in the non-recurring expenditure statement attached, is also sanctioned.

It is also necessary to co-ordinate the publicity work of the other Departments like Public Health, Labour and Rural Development, in the larger interests of the State and separate orders will issue regarding the integration of staff now engaged on such work in these departments with the Central Publicity Organisation.

Sri B. N. Sri Sathyan, B.A. (Hons.), Acting Publicity Officer, is appointed to be the Principal Information Officer, Sri D. R. Ramaya, B.A., will be the Deputy Information Officer and will draw an allowance of Rs. 50 as Deputy Chief Press Adviser, and Sri D. N. Pallegar, B.A., will be the Assistant Information Officer. Separate orders will issue in regard to the filling up of the consequential Gazetted vacancy of Assistant Information Officer.

The additional ministerial posts sanctioned will also be filled up by appointing candidates who are already in service in the Secretariat, the Publicity Office and other Departments. The Principal Information Officer is requested to submit his proposals in this behalf very early for orders of Government.

The extra cost on account of this revision will be Rs. 70,000 (recurring) per annum. The recurring and non-recurring expenditure required on this account during the current year will be met out of the lumpsum provision made in the current year's budget under "12. General Administration, 4. Civil Secretariats," due provision being made in the next and subsequent budgets.

K. SRINIVASAN, *Chief Secy.*

STATEMENT.

Details of Recurring Extra Cost involved in the Reorganisation Proposals.

Press Information Bureau.—
1 Superintendent on Rs. 200–10–300
1 Accountant on Rs. 60–5–90–8–130–10–180

Languages Section.—
1 Chief Reporter on Rs. 150–10–250
5 Publicity Assistants on Rs. 75–5–150 each
3 Translators–Urdu, Telugu and Tamil on Rs. 60–5–90–8–130–10–180 each.
2 First Division Clerks (with specialised knowledge of Kannada to attend to the entire translation work) on Rs. 60–5–90–8–130–10–180 each.
1 Stenographer on Rs. 75–5–150
1 Mutchi on Rs. 25–1–30
2 Peons on Rs. 18–½–22 each

Tourist Bureau.—
1 Receptionist on Rs. 75–5–150
1 Steno-typist on Rs. 75–5–150
1 Stock Clerk on Rs. 45–3–60–4–100
2 Peons on Rs. 18–½–22 each

Photographic Section.—
1 Cameraman on Rs. 125–10–175
1 Assistant on Rs. 80–5–100
1 Attender on Rs. 25–1–30
2 Peons on Rs. 18–½–22 each
1 Motor Driver on Rs. 60–4–80
1 Cleaner on Rs. 25–1–30

Publications Section.—
2 Sub-Editors on Rs. 75–5–150 each
2 Circulation Clerks on Rs. 45–3–60–4–100 each
2 Reference and Filing Clerks on Rs. 45–3–60–4–100 each.
2 Peons on Rs. 18–½–22 each

Press Advising Section.—
3 Clerks on Rs. 45–3–60–4–100 each //
1 Steno-typist on Rs. 75–5–150

The Deputy Chief Press Adviser will be in-charge of this Section and will be paid an allowance of Rs. 50 per mensem.

Commercial Publicity Section.—
1 Steno-typist on Rs. 75–5–150
1 Artist on Rs. 125–10–175

Details of initial Non-recurring Expenditure.—

		Rs.
1.	One medium sized motor van (Station Wagon) of the delivery van type for urgent delivery work and distribution of publicity material, etc.	12,500
2.	Steel racks, shelves and filing and indexing cabinets	4,000
3.	Cameras, photographic equipment, dark room and Enlarging apparatus, films, chemicals, printing paper and other materials ...	10,000

(This figure will be finalised in consultation with the authorities of the Occupational Institute).